

10-4-1978

CWU Faculty Senate Minutes - 10/04/1978

Esther Peterson

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MINUTES: Regular Senate Meeting, 4 October 1978
Presiding Officer: Franklin D. Carlson
Recording Secretary: Esther Peterson

The meeting was called to order at 3:10 p.m.

ROLL CALL

Senators Present: All Senators or their alternates were present except Gerald Brunner, Clifford Cunha, Erlice Killorn, Robert Mitchell, Woodrow Monte, and Margaret Sahlstrand.

Visitors Present: Don Caughey and Dale Comstock.

CHANGES TO AGENDA

There were no changes or additions to the Agenda.

APPROVAL OF MINUTES

MOTION NO. 1760: Mr. Vifian moved, seconded by Mr. Tolin, that the minutes of the Senate meetings of May 31, 1978 be approved. Passed by a unanimous voice vote and two abstentions.

Mr. Carlson remarked that Motion No. 1740 was passed at the May 31 meeting, mandating that the Faculty Senate appoint for Fall an Ad Hoc Committee on Academic Organization to study the existing academic structure and make recommendations for change as deemed appropriate. This committee has not been appointed yet by the Executive Committee, since they would like to give President Garrity the opportunity to take the first steps on reorganization.

APPOINTMENT OF RECORDING SECRETARY

MOTION NO. 1761: Mr. King moved, seconded by Mr. Burkholder, to appoint Esther Peterson as recording secretary for the Faculty Senate. Passed by a unanimous voice vote.

ADOPTION OF RULES AND MEETING SCHEDULE

Copies of rules on recommended parliamentary procedure and Faculty Senate operating procedures were distributed to Senate members. These are the same rules as those used last year.

MOTION NO. 1762: Mr. Lillard moved, seconded by Mr. Harsha, to accept the Rules for Parliamentary Procedure and Faculty Senate Operating Procedures as distributed. Passed by a unanimous voice vote.

Mr. Carlson commented that the Executive Committee did not make out a yearly meeting schedule because there may be changes. Tentative meeting dates for Fall Quarter are October 4, and 18, November 1 and 15, and possibly 29, and December 6. The possible November 29 date is listed because of the nature of one of the Senate's big items of business, which is responding to the Reduction in Force Plan (RIF) Policy proposed last spring. The Executive Committee sees there may be a need for a meeting following the Thanksgiving vacation, because there are time limits to the responses to be made regarding RIF. The Code Committee first, and then the Senate, will deal with that policy, so therefore November 29 may be a possible meeting date. October 18 will be a short business meeting, and primarily that meeting will be given to the standing committees of the Senate that have not had a chance up to that point to meet.

MOTION NO. 1763: Mr. Burkholder moved, seconded by Mr. King, to adopt the meeting schedule as outlined. Passed by a unanimous voice vote and no abstentions.

APPOINTMENT OF PARLIAMENTARIAN

MOTION NO. 1764: Mr. King moved, seconded by Mr. Lillard, that Reverend Don Caughey be appointed to serve as Parliamentarian. Passed by a unanimous voice vote and no abstentions.

SENATE STANDING COMMITTEE APPOINTMENTS

A list of recommended members to serve on the Senate standing Committees for 1978-79 was distributed, as follows:

Senate Executive Committee

Frank Carlson, Chairman
Corwin King, Vice Chairman
Peter Burkholder, Secretary
Rosco Tolman, at-large member
John Vifian, at-large member

Senate Curriculum Committee

Tom Blanton
Gordon James
*Robert Lapen
*Mike Lopez
*Joe Schomer

Senate Academic Affairs Committee

*Walter Emken
Carlos Martin
*Phil Tolin
*Madge Young

Senate Personnel Committee

*Lillian Canzler
*George Fadenrecht
*James Hawkins
William Schmidt
Dorothy Shrader

Senate Budget Committee

Darwin Goodey
George Grossman
*Clair Lillard
*Victor Marx
*

Senate Student Affairs Committee

*Peter Gries
*Erlice Killorn
Robert Miller
*Woodrow Monte
Max Zwanziger

Senate Code Committee

*Kathleen Adams
*James Brennan
*Ken Harsha
Nancy Lester
Larry Sparks

The list also includes the Faculty Grievance Committee members who have previously been approved, as follows:

Faculty Grievance Committee

Regular Members: Robert Benton, Colin Condit, and Laura Appleton

Alternate Members: E. E. Bilyeu, David Lygre, John Pearson, and Dan Unruh

Also listed is the Council of Faculty Representatives, as follows:

Council of Faculty Representatives

George Grossman
Rosco Tolman
Ken Harsha

Mr. Tolman and Mr. Harsha have previously been approved to serve. Mr. Grossman has agreed to serve as a replacement for Wolfgang Franz, if approved.

MOTION NO. 1765: Mr. Tolman moved, seconded by Mr. Burkholder, that the Senate ratify the Senate Standing Committee members as printed on the list distributed at the meeting, and approve the appointment of George Grossman as Council of Faculty Representatives member. Passed by a unanimous voice vote.

Chairman Carlson explained that each standing committee is comprised of five members and these are not yet complete. Additional members will be selected to serve by October 18.

COMMUNICATIONS

- (1) Mr. Burkholder remarked he had been asked to announce that all appropriate administrators have signified their approval of the proposed committee structure reorganization which was discussed in the Senate last May 17.

- (2) A letter from James Brooks, dated May 5, 1978, proposing the Faculty Code changes recommended by Vice President Harrington in an attached letter of May 3, 1978. The proposed changes are in Section 2.38 Faculty Load, and 2.85 Application for Professional Leave.
- (3) A letter from J. Wesley Crum, dated June 5, 1978, inquiring whether the Senate Executive Committee ruled formally concerning a question about the status of certain members of the Aerospace Program. The matter is discussed in correspondence contained in the Senate records.
- (4) A letter from Lou Bovos, dated July 27, 1978, about the intent of the Senate action of the Credit/no Credit option in Motions 1747 and 1748. This letter will be transmitted to the Senate Curriculum Committee.
- (5) A letter from R. L. Martin, dated August 8, 1978, regarding the election of department chairmen. He urges that Faculty Code include the following statement:

"The election is by majority vote of all full-time faculty members of the department who shall be employed by the University at the beginning of the chairman-elect's term."

His rationale is that, at present, some department members have no opportunity to vote for their chairman.

- (6) A letter from Jane Jones, dated August 15, 1978, stating that she will be on professional leave this year and therefore cannot serve on the Central Investment Committee. However, she will be happy to serve again after she returns.
- (7) A letter from Rosco Tolman, dated September 20, 1978, about the memorandum from the Senate Executive Committee, dated May 10, 1978, and concerning linguistic sexism and suggestion that the term "chairman" be changed to "chairperson" in catalog copy dealing with the Foreign Language Department. He informs the Senate Executive Committee that he does not consider the term to be sexist and shall make no such request as he considers the term to be generic and properly applied to either sex.
- (8) A memorandum from Richard Waddle, dated October 2, 1978, informing the Senate that William Schmidt has requested a replacement as Library alternate to George Fadenrecht. Makiko Doi has been elected as the new alternate.

Janice Baker has been released from contractual obligations to take another position. She will need to be replaced as alternate to Victor Marx for a Library at-large position. They will be submitting three names to the Senate, in order that an at-large ballot may be held.
- (9) A memorandum from Michael R. Golden, chairman of the Joint Committee on Committees, dated October 2, 1978, informing the Senate that the Joint Committee on Committees has appointed the following three students as the student representatives on the Faculty Senate: Michael R. Golden, Darryll Olsen and Tim Gillie.

CURRICULUM PROPOSALS

Undergraduate Curriculum Committee proposals, Course Addition, BSED 401 and Sociology Program Initiation, Bachelor or Arts in Sociology Social Services Program, page 495, will be presented at the next Senate meeting for approval.

Mr. Carlson informed the Senate that this was the last proposal received from the Undergraduate Curriculum Committee because of the change of committee structure. Curriculum proposals will be received from the University Curriculum Committee from now on.

REPORTS

A. Chairman--Mr. Carlson presented a brief report:

During the summer a major Senate item was recommending a large number of names, approximately 130, for various positions on campus committees. Mr. Carlson mentioned he was impressed with the gracious acceptance from faculty to serve on these. The Senate Executive Committee has done their best to work out the distribution among the various schools and departments. Some of the committees have already met. The student body is in the process now of naming student members to committees.

Mr. Carlson spoke of the University Budget Hearing in Olympia which he attended with the administration team in September. The budget presentation was well received by the governing group due to the fact that it was well presented by Mr. Courtney Jones and the administrative group from Central, who had anticipated the questions and answered them with no problem.

Mr. Carlson remarked that the Faculty Senate has to operate on a minimal budget. He also discussed the fact that at the present time a budget for the Council of Faculty Representatives is a problem and he has been unable to find any organization on campus who would be willing to fund it. In the past it has been funded by donations from faculty, and the Senate will again be seeking donations. He mentioned possibly seeking funds from the three organizations most interested in collective bargaining.

Ken Harsha, at the request of Mr. Carlson, summarized the CFR explaining that it began in 1971 and is comprised of three members from faculty from each of the six public higher education institutions. The CFR has been helpful in retirement legislation and also works on faculty load, statewide salary schedules, collective bargaining, and meets with the Council of Presidents. Mr. Harsha will possibly be chairman of the CFR next year at the same time President Garrity will be chairman of the Council of Presidents.

Mr. Carlson mentioned that the CIF Fund will be needing donations again through their own drive.

The major task of the Senate this year will be responding to the RIF Plan. Extra copies of the proposed changes are available in the Senate office. This is a very important document since it will change the character of an important section of the Code, and Mr. Carlson urged all faculty to study the proposed changes carefully.

Salary policy is another important item. The Executive Committee would like to have a policy from the Senate Budget Committee to propose to the Board of Trustees prior to specific action on salaries.

Assignment Policy--The Code speaks to some kinds of assignments and not to all kinds of assignments and it appears, depending where faculty works, that they operate under different kinds of requirements, etc. A large number of faculty work off campus and the Code does not really speak to all of those situations. The Personnel Committee will be asked to take a look at that and propose remedies.

Another need is to participate, through Academic Affairs, possibly through the ad hoc committee, and through the Senate, in the dialogue over possible reorganization of the institution.

- B. Executive Committee: Mr. Burkholder presented the Executive Committee Report saying the Committee has met twice this year, the most important event being their meeting with President Garrity on September 25. He summarized the meeting, as follows:

The major purpose of the meeting was to discuss with President Garrity the general issues of concern of the Senate.

1. RIF Policy. The President expressed his view that the present RIF Policy is cumbersome and that now is a good time to reconsider it since things are looking up. He hopes that the Senate will respond to the RIF Policy proposed by former President Brooks last spring. Perhaps the Senate could develop an alternative proposal. But he does not favor combining an academic master plan with a RIF Policy. However, a master plan having the liberal arts and sciences as a trunk upon which other programs are based would "put some constraints on RIF."
2. Salary Policy. The President is not opposed to developing a new salary schedule. He expressed concern about the small salary increases granted for this year.
3. Faculty Assignment Policy. The President stated that assignment of faculty is a "university right." Problems of assignment usually can be handled at the departmental level; the Faculty Code should not contain too much detail about such matters as assignment. The President also contended that it is unclear exactly what "off-campus" teaching is, and that some clarification of "off-campus policy" would be desirable.
4. University Reorganization. The President will make a few minor administrative changes soon. However, he contemplates no immediate major reorganization. He has not had time to become sufficiently familiar with the university to judge what major changes may be needed. If changes are made, they should satisfy a functional need.

5. Presidential Relationship With Senate. The President does not plan to participate very much in Senate affairs, but will "share" his views with the Senate. Moreover, he and/or the Academic Vice President will meet regularly with the Senate Executive Committee "for each to keep the other informed." The President also expressed his opinion that the Senate should concern itself primarily with policy matters and not burden itself with details.

Mr. Burkholder expressed the opinion that he felt the meeting was very valuable in establishing communication between the President and the Executive Committee and also with the Senate.

C. Standing Committees: No reports.

OLD BUSINESS

No Old Business.

NEW BUSINESS

No New Business.

ADJOURNMENT

The meeting adjourned at 4:15 p.m.

A G E N D A

FACULTY SENATE MEETING
3:10 p.m., October 4, 1978
Psychology Building, Room 471

- I. ROLL CALL
- II. CHANGES TO AGENDA
- III. APPROVAL OF MINUTES of May 31, 1978
- IV. APPOINTMENT OF RECORDING SECRETARY
- V. ADOPTION OF RULES AND MEETING SCHEDULE
- VI. APPOINTMENT OF PARLIAMENTARIAN
- VII. APPROVAL OF SENATE STANDING COMMITTEE APPOINTMENTS
- VIII. COMMUNICATIONS
- IX. CURRICULUM PROPOSALS
- X. REPORTS
 - A. Chairman
 - B. Executive Committee
 - C. Standing Committees
- XI. OLD BUSINESS
- XII. NEW BUSINESS
- XIII. ADJOURNMENT

NOTE: Please bring your copies of Proposed Revision to the
Faculty Code: Reduction in Force Policy

1978-79

FACULTY SENATE MEETING OF

Oct 4

ROLL CALL

SENATOR

ALTERNATE

✓ Adams, Kathleen
✓ Appleton, Laura
✓ Brennan, James
Brunner, Gerald
✓ Burkholder, Peter

Clayton Denman
Jack Dugan
Kent Richards
Galer Beed
Chester Keller

✓ Canzler, Lillian
✓ Carlson, Frank
Cunha, Clifford

Daryl Basler
Henry Eickhoff

✓ Dugmore, Owen

Robert Nuzum

✓ Emken, Walter

Richard Hasbrouck

✓ Fadenrecht, George
Franz, Wolfgang

Makiko Doi
✓ Eric Thurston, Jr.

Garrity, Donald
~~XXXXXXXXXXXX~~

✓ Edward Harrington

✓ Gillie, Tim
✓ Gries, Peter

✓ Harsha, Ken
✓ Hawkins, A. James

Charles Guatney
Richard Leinaweaver

Killorn, Erlice
King, Corwin

✓ ~~John Gregor~~ *Deloris Johns*
Roger Garrett

✓ Lapen, Robert
✓ Lillard, W. Clair

John Shrader
Stephen Worsley

✓ Lopez, Mike
MacIntosh, George
Marx, Victor
Mitchell, Robert

Richard Doi
✓ *Dee Eberhart*

Monte, Woodrow

Willa Dene Powell

✓ Nylander, James
✓ Olsen, Daryl
Sahlstrand, Margaret
Samuelson, Dale
✓ Schomer, Joe
✓ Taylor, J. Brian
✓ Tolin, Phil
✓ Tolman, Rosco

Deloris Johns

Ken Cory
✓ ~~Richard Gray~~ *See Fisher*

Max Zwanziger
Carlos Martin

✓ Vifian, John
✓ Yee, Robert

Keith Rinehart
Tom Kerr

Young, Madge
✓ *Spitell, Alma*

✓ *George Shosman*
--- *Owen Proty*

MEMBERSHIP
FACULTY SENATE 1978-79

Department	Years to Serve	Senator	Alternate
Aerospace Studies	1	Dale Samuelson	Richard Gray
Anthropology	3	Kathleen Adams	Clayton Denman
APC	1	Margaret Sahlstrand	Ken Cory
Biological Sciences	3	Robert Lapen	John Shrader
Business & Economics	2	W. Clair Lillard	Stephen Worsley
	3	*Wolfgang Franz	Eric Thurston, Jr.
Business Ed & Administrative Mgt.	2	Ken Harsha	Charles Guatney
Chemistry	1	Walter Emken	Richard Hasbrouck
Communications	1	Corwin King	Roger Garrett
Counseling & Testing	1	Owen Dugmore	Robert Nuzum
Drama	1	A. James Hawkins	Richard Leinaweaver
Education	3	*Frank Carlson	Daryl Basler
	2	Joe Schomer	
	3	*Madge Young	George Grossman
English	2	John Vifian	Keith Rinehart
Ethnic Studies	3	Mike Lopez	Charles Beecher
Foreign Languages	2	Rosco Tolman	Carlos Martin
Geography	2	George Macinko	Dee Eberhart
Geology & Physics	1	Robert Mitchell	(none selected)
History	3	James Brennan	Kent Richards
Human Economics	3	Woodrow Monte	Willa Dene Powell
Library	1	George Fadenrecht	
	3	*Victor Marx	
Mathematics		(none selected)	
Music	2	Peter Gries	
	3	*Clifford Cunha	Henry Eickhoff
Philosophy	1	Peter Burkholder	Chester Keller
Physical Education	2	Erlice Killorn	John Gregor
	3	*James Nylander	Deloris Johns
Political Science	2	Robert Yee	Tom Kerr
Psychology	1	Phil Tolin	Max Zwanziger
Sociology	2	William Benson	
Technology & Industrial Education	1	Gerald Brunner	Galer Beed
Center for Early Childhood Ed	3	Lillian Canzler	
Student	-	Donald Garrity	Edward Harrington
JSU/Board of Control	-		
*At-Large Positions			

PARLIAMENTARY PROCEDURE

- I Main Motion - Primary proposals for group action.
- II Secondary Motions (24) - Come after or arise in the course of discussion of a main motion.

Subsidiary Motions (7) - Direct involvement with main motions and procedures for handling them.

- (12) Motion to postpone indefinitely - used to avoid direct vote on main motion or to test relative strength of contending views.
- (11) Motion to amend - used to revise language of main motion to achieve greater precision and clarity of meaning or to modify the substance of the main motion. Only one amendment to an amendment is permitted.
- (10) Motion to refer - used to refer main motion to a committee for study and investigation.
- (9) Motion to postpone to definite time - used to defer action on a main motion, usually to connect discussion of the motion with some other relevant activity of the assembly. Debate only merits of postponing.
- (8) Motion to limit or extend debate - used to control the length of discussion by limiting or extending the time permitted each speaker. (2/3), amendable, not debatable.
- (7) Motion to close debate - used to terminate discussion of one or more pending questions and request immediate vote. (2/3), not debatable.
- (6) Motion to lay on the table - used to suspend discussion of a motion temporarily when more urgent matters arise, but presupposes the resumption of business at point of suspension. Not amendable nor debatable.

Privileged Motions (5) - Lack direct relation to a pending main motion and refer to procedures. Purpose is to protect the rights of members and insure the integrity and welfare of the whole assembly.

- (5) Call for orders of the day - call attention to departure from established agenda or order of business. Can interrupt speaker, cannot be amended and is not debatable. (2/3) negative vote required to defeat the call.

- (4) Question of rights and privileges - used to call attention to urgent matters which affect rights of individuals. May interrupt a speaker.
- (3) Request for recess - used to request a brief suspension of business for or until a specified time for any number of reasons. Can debate only the length of recess.
- (2) Motion to adjourn - used to terminate a meeting immediately. Not amendable or debatable.
- (1) Motion to fix time for an adjourned meeting - used to establish the time and place of the next meeting of the assembly in the situation in which pending business must be considered before the next regular meeting. Can be amended as to time & place of meeting.

Incidental Motions (9). - Deal strictly with procedural problems and usually take the form of requests by a member to be acted on by the chairperson.

Request for information

Parliamentary inquiry - used to request assistance with ongoing parliamentary situation.

Point of order - used to call attention of the chair and assembly to an infraction of procedure rules.

Objection to consideration - used to suspend discussion of a matter which members believe unsuitable.

Appeal from the decision of the chair - used to require the chair to submit its ruling to the assembly for approval. Debatable if motion to which it is incidental is debatable.

Division of the question - used when a motion consists of more than one part and a member believes it appropriate to vote them separately.

Division of the assembly - used to require a count or recount when chair's report is questioned.

Withdraw a motion - must be voted upon if objected to.

Suspension of the rules - (2/3)

Restorative Motions (3) - Return to previous business.

Motion to take from the table - priority over subsidiary but not privileged or incidental motions

Motion to reconsider - used to recall a previous motion during the same meeting or succeeding day in sessions running longer than one day. May interrupt a speaker and has priority over subsidiary and privileged motions, including even the motion to adjourn.

Motion to rescind and/or expunge - Previously adopted motion can be rescinded in whole or in part.

FACULTY SENATE OPERATING PROCEDURES 1977-78

1. Robert's Rules of Order will be the principal procedural operation.
2. Committee reports will be automatically accepted. If there is an action item that the Committee desires on any report, it is to be separately stated as a motion and the motion will then come before the Senate for discussion and debate. The Committees will be asked to submit a report and written copies of any motion or action that they would like to have taken.
3. On discussion rules, the Senate will continue to use the procedure of seeking recognition from the Chair if they want to debate an issue. Discussion on arguments for and against the issue will be alternated. Visitors will be given recognition if the floor is yielded to him by a Senator. If no Senator desires to speak and a visitor has a point he wants to make, the Chair will recognize the person. If a visitor has made a preliminary request to the Senate office for an opportunity to speak, he will be recognized, or if the Chair invites a person to speak.
4. The "No Smoking" rules will apply during actual meeting time.
5. Adjournment time will be at 5 o'clock, unless a motion for suspension of the rules is made and passes by a two-thirds majority vote.

1972-73 FACULTY SENATE
COMMITTEES

SENATE STANDING COMMITTEES

Senate Executive Committee

Frank Carlson, Chairman
Cecilia King, Vice Chairman
Peter Burkholder, Secretary
Rosco Tolman, at-large member
John Vifian, at-large member

Senate Curriculum Committee

Tom Blanton
Gordon James
*Robert Lapen
*Mike Lopez
*Joe Schomer

Senate Academic Affairs Committee

*Walter Eiken

Carlos Martin
*Phil Tolin
*Maggie Young

Senate Personnel Committee

*Lillian Canzler
*George Fadenrecht
*James Hawkins
William Schmidt
Dorothy Shrader

Senate Budget Committee

Darwin Goodey
George Grossman
*Clair Lillard
*Victor Marx

Senate Student Affairs Committee

*Peter Gries
*Erlice Killorn
Robert Miller
*Woodrow Monte
Max Zwanziger

Senate Code Committee

*Kathleen Adams
*James Brennan
*Ken Harsha
Nancy Lester
Larry Sparks

FACULTY STANDING COMMITTEES

Faculty Grievance Committee

Regular Members:

Robert Benton
Colin Condit
Laura Appleton

Alternate Members:

E. E. Bilyeu
David Lygre
John Pearson
Dan Unruh

AD HOC COMMITTEES

Council Faculty Representatives

Wfgang Franz
Rosco Tolman
Ken Harsha

CFR Salary Task Force

George Grossman

* Senators



CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

DEPARTMENT OF MUSIC

(509) 963-1216

August 15, 1978

Memo to: Frank Carlson, Chairman
Faculty Senate

From: Jane T. Jones

Re: CIF Committee

RECEIVED
AUG 18 1978
FACULTY SENATE

Please be advised that I will be on sabbatical in England for the coming school year. I regret I will not be able to serve in my capacity on the Central Investment Committee. Kindly appoint someone else to my position for the coming year. I will be happy to serve again upon my return if you so desire.

Jane Jones
Dept. of Music



CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX



OFFICE OF THE DEAN
SCHOOL OF NATURAL SCIENCES AND MATHEMATICS

(509) 963-1331
SCAN 453-1331

August 8, 1978

Dr. Frank Carlson
Chairman of the Faculty Senate
Campus

Dear Dr. Carlson:

Recently a portion of the Faculty Code relative to the appointment of department chairmen was brought to my attention which I would urge the Faculty Senate to consider revising in order to make it more appropriate to the importance of selecting department chairmen. This is in reference to Section 3.03(A) of the Faculty Code in which the second paragraph includes the following statement:

The election is by majority vote of those faculty voting at such meeting (see Section 1.05; eligibility to vote).

During these busy times, we have faculty members on leave of absence without pay, on professional leave, teaching in off-campus centers, and the like. During the summer term, fewer and fewer faculty are employed, and many of those are scattered for a variety of reasons. Thus, it has become difficult to involve all of departmental faculty in the election of their chairmen.

This section of the Code says, as I interpret it, that if you are not at the meeting, you cannot vote. I think that this is not the intent. I would urge that the Faculty Senate consider changing this section to something such as the following:

The election is by majority vote of all full-time faculty members of the department who shall be employed by the University at the beginning of the chairman-elect's term.

This would allow the dean or Vice President conducting the election to receive absentee ballots from those faculty who are not physically present at the time of the election. The dean or the Vice President would have the responsibility of contacting such absent faculty members and informing them of the nominations, if any, and soliciting the vote before the decision is made on the election and/or appointment of the department chairman. As it now stands, it is possible that some faculty members would not have an opportunity to participate in the election of the department chairman, thus weighting or biasing the results of such elections.

Sincerely,

Bernard L. Martin
Dean, School of Natural Sciences and
Mathematics



CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

SCHOOL OF PROFESSIONAL STUDIES

OFFICE OF THE DEAN

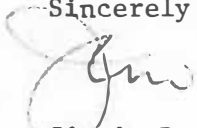
September 29, 1978

Dr. Frank Carlson, Chairman
Faculty Senate
Central Washington University
CAMPUS

Dear Dr. Carlson:

Professor Jane Jones has been a faculty representative on the Central Investment Fund Committee. Since she is on leave this year her position is vacant. The committee would appreciate your appointment of someone to replace Professor Jones.

Sincerely yours,


Jimmie R. Applegate
Campus Coordinator, C.I.F.

JRA/i



CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

AEROSPACE STUDIES

RECEIVED June 5, 1978
JUN 6 1978
FACULTY SENATE

Dr. Arthur Keith, Chairperson
Faculty Senate
CWU
Campus

Dear Art:

Attached are copies of 1976 correspondence relative to a matter about which Dean Erickson inquired after I inquired of him about the matter covered.

Bob Bennett's letter indicated in the last paragraph, "we urge the Executive Committee to so rule." Did the Executive Committee ever make a formal ruling? If so, may we please have a copy of the minutes of the meeting in which the ruling appears.

We were advised verbally at the same time that the above matter was under consideration that military personnel were not eligible to be chairpersons of this department. Was a formal ruling made on this matter? If so, may we have a copy of that ruling, also.

Sincerely,

J. Wesley Crum
J. Wesley Crum
Chairperson

JWC:ks

Encl:

(Dictated but not read)

CENTRAL WASHINGTON STATE COLLEGE

February 22, 1977

RECEIVED
FEB 23 1977
FACULTY SENATE

To: Dr. J. Wesley Crum
Chairman, Department of Aero Space Studies

From: President Brooks *JB*

Date: February 18, 1977

Re: Suggested Changes to the Faculty Code

Pursuant to Article 0.10, Section 7, of the Faculty Code of Personnel Policy and Procedure, I have submitted several suggested code amendments to the Faculty Senate where the Code Committee is processing them for Senate action. Article 0.10 also provides opportunity for the Faculty Senate to submit proposed Code amendments to the Board of Trustees through the Office of the President. May I suggest that the Faculty Senate is the more appropriate place for initial handling of your request to be completed.

cc: Harrington
Erickson
Habib

*to Dr. Erickson
File*

RECEIVED

OCT 23 1976

DEAN OF
PROFESSIONAL STUDIES

ELLENSBURG, WASHINGTON

98926

CENTRAL WASHINGTON STATE COLLEGE

October 21, 1976

Dr. James H. M. Erickson, Dean
School of Professional Studies
CWSC Campus

Dear Jim:

This is to confirm the statements I made to you on the telephone relative to the Faculty Code Committee's interpretation of the status of certain members of the Aerospace Department.

The Committee decided that:

- 1) Aerospace Department members who are on the military payroll are not "employed full time by the College" and hence are not eligible to vote in general Faculty elections and are not eligible to serve on the Faculty Senate.
- 2) Aerospace Department members who are on the military payroll may, however, participate in voting on departmental issues, including election of a Faculty Senator, Department Chairman, and the like.

I hope this clarifies the matter as it now stands. If it is deemed necessary or desirable to change this principle, please submit a request, together with appropriate justification, to me. I will then ask the Code Committee to study the matter, and, if they concur with the request, submit an appropriate motion for a Code change.

If I can be of any further service, please let me know.

Yours sincerely,

Helmi

Helmi S. Habib
Chairman, Faculty Senate

ep
Encl.

M E M O R A N D U M

TO: Helmi Habib, Chairman
Faculty Senate

FROM: Robert B. Bennett, Acting Chairman
Faculty Senate Code Committee

DATE: October 20, 1976

SUBJECT: James Erickson's question, "Are Airforce Personnel
Eligible to Vote in Aerospace Department Elections."

The Code Committee recommends that the Executive Committee rule:

The Airforce personnel stationed at the college are not "faculty as defined in the Code. (Refer to Section 101A)" ... "faculty" shall mean only those individuals employed ... by the college: ..." (Underlining added) and that they therefore are not entitled to vote in those elections in which the Code specifies a vote of faculty. However, it is permissible for the "faculty" of the Aerospace Department to extend voting privileges to the Airforce personnel on departmental matters as provided for in Section 1.05A.

An issue separate from Erickson's question, but very closely related is that the Airforce personnel under this interpretation are not eligible to serve on the Senate as faculty members. The Airforce personnel are not affected by the college's salary policies, hiring and firing practices and grievance procedures. Their relationship to academic issues is uniquely different than that of persons employed by the college. It therefore seems quite appropriate that they not be extended voting privileges on general faculty matters.

We urge the Executive Committee to so rule. If the Airforce personnel wish to challenge this ruling, and make a persuasive case for extending privileges to them, then the Code Committee can be instructed to recommend appropriate amendments to the Code which specify what voting privileges they will have.

ep



For Eope Committee

CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

DEPARTMENT OF FOREIGN LANGUAGES

RECEIVED

SEP 22 1978 *loc*

FACULTY SENATE

MEMORANDUM

TO: Faculty Senate Executive Committee

FROM: Rosco N. Tolman, Chairman *RNT*
Foreign Language Department

DATE: September 20, 1978

RE: Memo from Executive Committee dated May 10, 1978
regarding linguistic sexism

Thank you for your concern and your suggestion that the term "Chairman" be changed to "Chairperson" in catalog copy dealing with the Foreign Language Department.

I wish to inform you, however, that I do not consider the term to be sexist and shall make no such request. The term is generic and is properly applied to either sex.



CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

RECEIVED
MAY 5 1978
FACULTY SENATE

May 5, 1978

To: Board of Trustees
Dr. Art Keith, Faculty Senate Chairman

From: President Brooks *JB*

Re: Proposed Code Changes, Sections 2.38 and 2.85

I wish to propose the Code changes recommended by Dr. Harrington in his letter to me dated May 3, 1978. Copy attached.

cc: Dr. Harrington

Attachment



CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98921

Affirmative Action/Equal Employment Opportunity/Title IX

May 3, 1978

Dr. James E. Brooks
President
Central Washington University
Campus

Dear Dr. Brooks:

In order to clarify any ambiguity, I recommend the following changes in the Faculty Code:

2.38 Faculty Load--Instructional Faculty Members

8.

(1) Teaching load (normally 80 percent of total load assigned)

(a) Recognizing that the teaching load will vary among the faculty and among different disciplines and subjects, exclusive of individual study, the average teaching load for the entire faculty for the academic year shall be twelve (12) contact hours per week, exclusive of continuing education, or its equivalent as determined by the vice president for academic affairs, according to this formula:

Contact-hour factors shall be used in determining and describing faculty teaching loads. The average yearly quarterly load in departments or programs shall be 12 contact hours. The maximum load for any faculty member shall not exceed 18 contact hours in any one quarter.

2.85 Application for Professional Leave

A. A formal letter of application from a candidate for professional leave shall be filed with the department chairman or principal administrator for those not assigned in a department, the vice president for academic affairs and the appropriate dean, on or before November 1 of the fall quarter preceding the academic year in which the candidate desires such leave. Copies of this application should be sent to the department chairman and appropriate dean at the same time. The chairman and dean should send their comments and endorsement to the office of the vice president for academic affairs on or before November 1 of the same quarter. Besides providing assurance of compliance to the special conditions outlined in this code regarding professional leave, the application letter shall include the following:

3. If the department chairman or principal administrator can verify that the faculty member can be released and that the granting of leave can be substantially accommodated within existing staff, he shall do so in writing to the Professional Leave Committee as he transfers the faculty member's request to the committee appropriate dean who will see that the endorsement or comments reach the office of the vice president for academic affairs by November 1 of the same quarter. Individual faculty members in the department may agree to overloads, however, to make the leave possible. No application shall be considered by the committee that is not first endorsed by the department chairman, principal administrator and dean.

Sincerely,



Edward J. Harrington
Vice President for Academic Affairs

Jm

May 31, 1978

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CURRICULUM PROPOSALS APPROVED BY
THE UNDERGRADUATE CURRICULUM COMMITTEE
AND FORWARDED TO THE SENATE

BUSINESS EDUCATION AND ADMINISTRATIVE MANAGEMENT
COURSE ADDITION

BSED 401. Principles, Philosophy, and Administration of
vocational Education. 2 credits. Prerequisite, admission
to teacher education program. Not for graduate or fifth
year credit. Grades will be S or U.

SOCIOLOGY
PROGRAM INITIATION

BACHELOR OF ARTS IN SOCIOLOGY
SOCIAL SERVICES PROGRAM

For students interested in social services, the Department
offers a program which emphasizes social services as a field
of study leading to the Bachelor of Arts degree in Sociology.
Students must complete a number of required courses as part
of their major in Sociology. Upon graduation, this emphasis
in the Sociology major will be designated on the student's
transcript. Interested students should inquire at the Sociology
Department office for a description of the program, a list of
allowable electives, and assignment to an advisor. Note:
Sociology 107 is a prerequisite for SOC 201 and SOC 445.

CREDITS

SOC 201, Introduction to the Social Services	. . .	5
SOC 311, Comparative Social Welfare Systems	. . .	3
HIST 345, History of Social Welfare in the U.S.	. . .	3
SOC 445, Social Stratification	. . .	5
SOC 466, Program Evaluation	. . .	3
SOC 490, Contracted Field Experience	. . .	15*
SOC 499, Seminar in Social Services	. . .	3
PSY 362, Descriptive Statistics	. . .	4
PSY 454, Social Service Interviewing	. . .	3
Upper Division Electives by advisement	. . .	<u>21</u>

*Students with relevant social services experience may
substitute upper division sociology elective credits
by approval of the department chairman.